



Orlando Seventh Day Adventist Primary School

P.O. Box 151
Orlando
1803

8032 Bacela Street
Orlando West
Soweto 1804

Tel No. (011) 936-1385
Fax No. (011) 936-2924
Reg. 132662

APPLICATION FORM 2023





ENTER TO LEARN
DEPART TO SERVE

Orlando Seventh Day Adventist Primary School

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NOTE: This form must be completed in full. All changes to be initialled or signed by Parent/Guardian.

Grade applied for:		Highest grade passed:		Current grade:		I.D NO:				
Surname:	Initials:			Nick Name:						
First Name:	Other Names:									
Date of birth:yyyy		MM		DD		Gender:	Male:		Female:	
Race:	I.D or Passport									
Country of residence:					Citizenship:					
If SA resident indicate province of residence:										
Physical address:					Home tel no:					
					Emergency no:					
City/Suburb:					Learner cell:					
Code:		Lerner e-mail address:								
Home language:			Preferred language of instruction:							
Deceased parent:		Mother:		Father:		Both:		Mode of transport:		
Religion:		For Gr 1 only: indicate pre-primary education:				None:		Non formal:		Formal:
Previous school information										
Name of previous school:										
Previous school address:										
Code:		Province:			Country:					
Learner medical information:										
Medical aid no:		Medical Aid name:								
Main medical aid member:										
Doctors name:		Doctors Tel no:								
Medical condition:										
Special problems requiring counselling:										
Dexterity of learner:		Right handed:		Left handed:		Ambidextrous:				
Social grant:		Yes:	No:	Social grant no:						



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Siblings:											
Position in the family e.g. first				No of Children at school							
Please supply full names below:											
Name:						Grade:					
Name:						Grade:					
Name:						Grade:					
Parent/Guardian information: Complete a separate form for each parent living at a different physical address:											
Title:		Initials:		Surname:							
First Name:				Gender:		Male:		Female:			
Home Language:			Race:								
I.D/Passport no:			Account payer:			Yes:		No:			
Residential & street address:											
City/Suburb:				Code:							
Occupation:				Employer:							
Surname of spouse:				First Name:							
Occupation of spouse:				Learner resides with parents:							
Spouses I.D/Passport No				Relationship				to learner:			
Marital status of parents:											
Correspondence details:				Title:		Surname:					
Postal address:											
						City/Suburb:		Code:			
Home telephone no:				Work telephone no:							
Fax no:				Cell no:							
Spouse work telephone no:				Spouse's cell no:							
e-mail address:											

I hereby declare that to the best of my knowledge, the above information as supplied is accurate and correct.

Name of Parent/Guardian (Please Print): _____

Signature of Parent/ Guardian: _____ Date: ____/____/____/

OFFICE USE ONLY

Accepted:	Admission No:	Docs checked & cleared:	
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CONDITIONS OF ENROLMENT

- If a child is accepted the parent will be required to pay a deposit on acceptance.
- Registration fee of R1700.00 non - refundable
- January school fees R750.00
- I/We agree to pay each month's school fees of 750.00 without fail before the **7th of each month.**
- Before removing my child from the school for any reason of discontinuing in any extra subject I must give a full term's notice in writing to the principal or pay a term's fees in lieu of this notice.
- The fact that a pupil cannot attend school does not relieve me of my liability for school fees payment.
- I understand that school holidays are part of the school calendar hence school fees must be paid.
- By my signature I consent to the Jurisdiction of the court in the event of any dispute arising in relation to any claim against me under this agreement.
- All pupils are subjected to the system of discipline and the rules of the school. The principal has the power to expel at any time for any reason whatsoever which she in her discretion deems adequate.
- The school is not responsible for any loss or damage to clothing or any personal property of my child although reasonable precautions will be taken in regard to them.
- I/We understand that the school fees may increase within the discretion from the school from time to time and the school will inform me giving a full term's notice.
- No amendments or consensus cancellation of the contracts shall be of any effect of availability unless recorded in writing and signed by both school and me.
- The school is not bound by warranty promises, terms or conditions not stipulated herein.
- If attorneys are instructed to recover any amounts due, I will be liable for all costs and collection fees involved on the attorney and client scales.
- I/We accept joint and several liabilities to the school for the due and punctual payment of all fees subscription levies or other amounts that may be payable to the school in respect to his/her participation in any extra mural activities.
- Any cheque made to the school will attract a R200.00 fine if not honored by the bank.
- This agreement constitutes the whole agreement between parties.
- Any lost report will attract a R100.00 fee for re-writing the report.

INDEMNITY

I hereby authorize that my child may take part in extra-mural activities of the school including games, educational tours, country excursions, and geographical, scientific or similar interests. I accept all tours and excursions shall be undertaken on behalf of me my executors and my child. I indemnify, hold harmless and absolve **ORLANDO SEVENTH DAY ADVENTIST PRIMARY**, the principal and her staff from all claims whatsoever that may arise in connection with any loss or damage of property or injury of my aforesaid child in the course of such tour or excursion and/or during his/her stay at the school as a scholar in the knowledge that the principal and his/her staff will nevertheless take reasonable precautions for the safety and welfare of my child.

DECLARATION

I the undersigned parent(s) / guardian of do hereby apply for my/our child to be admitted as a pupil at the **ORLANDO SEVENTH DAY ADVENTIST PRIMARY SCHOOL**, and hereby undertake to comply with and to adhere to all the rules and regulations stipulated by the school from time to time and the payment either of the following:

Tuition : R9000.00

Registration : R1650.00 (new comers) – Non-refundable

I hereby acknowledge upon signature hereof that I have read and fully understood the contents and implications of the conditions of enrolment printed on this application. I/We acknowledge that this agreement is signed freely and voluntarily and I/We am/are aware of all the conditions of enrolment at the school as well as the school fees. I conditionally undertake and comply.

SIGNATURES : PARENTS / GUARDIAN

DATE SIGNED :



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SCHOOL FEES 2023

- R9000.00 per year per child***

CHILDREN FROM THE SAME FAMILY:

- 1st Child in the family - R 9000.00
- 2nd Child - R 8550.00
- 3rd Child - R 8100.00

NB: Application forms will ONLY be accepted if the Registration fee of R1000.00 and January school fees has deposited in the school's account

JANUARY 2023	R2400.00
FEBRUARY	R750.00
MARCH	R750.00
APRIL	R750.00
MAY	R750.00
JUNE	R750.00
JULY	R750.00
AUGUST	R750.00
SEPTEMBER	R750.00
OCTOBER	R750.00
NOVEMBER	R750.00
DECEMBER	R750.00

SCHOOL UNIFORM

School uniform is sold at Boxer uniforms 32 commissioner street, Ferreiras Dorp
Contacts: 062 481 2353, 082 8987 9911



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1. **POLICY IN RESPECT OF THE PAYING OF SCHOOL FEES**

All school fees are payable monthly, in advance. If the full amount has been paid a year in advance a 5% discount is applicable.

2. **PROCEDURE TO BE FOLLOWED WHEN SCHOOL IS IN ARREARS:**

2.1 At the beginning of the year, all parents will sign an agreement to, pay school

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Fees in advance i.e. before the 7th of every month.

2.2 Should parents land in temporal financial problem, they need to contact the Principal immediately to make other arrangements for the payment of their School fees. If the parents or guardian lose their jobs, and there are no funds for the school fees, it is advisable to rather put the learner in a government school where fees are affordable.

SDA primary is a non-profit organization and every learners' fees is needed in order to meet financial obligations.

The first month the school fees is in arrears, the letter will be sent to parents as a reminder.

If the arrears continue until three months, parents will be notified that the learner will have to be placed in the school with affordable fees.

I _____ agree to abide with the terms and conditions stated above, and should I fail for any reason whatever terms and conditions should apply as stated above

Signed: _____
Parent/Guardian

Date: _____

BANKING DETAILS

ACCOUNT NAME: ORLANDO SEVENTH – DAY ADVENTIST PRIMARY SCHOOL

ACCOUNT NO: 4096053176

BANK: ABSA BANK

BRANCH NAME: JABULANI MALL.